## LEEDS LIFE SCIENCES PRIVATE LIMITED CIN: U24100DL2007PTC166537 Regd. Office: M-77, II<sup>nd</sup> Floor M Block Market, Greater Kailash-II New Delhi - 110048 Tel: +91-70822-74012, Fax No.: +91-11-45766000 Email: <u>anil.s@parijat.in</u> Website: https://leedsindia.in/

### **NOTICE**

NOTICE is hereby given that the 14<sup>th</sup> Annual General Meeting of the Members of Leeds Life Sciences Private Limited will be held on Wednesday, 29<sup>th</sup> Day of September 2021 at Plot No. 239, 3rd Floor, Okhla Industrial Estate Phase - 3, Okhla, New Delhi - 110020 at 01:30 P.M. to transact the following business:

#### **ORDINARY BUSINESS**

- To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 31<sup>st</sup> March 2021 including Audited Balance Sheet as at 31<sup>st</sup> March, 2021, Statement of Profit and Loss for the year ended 31<sup>st</sup> March 2021 and Cash-flow for the year ended 31<sup>st</sup> March 2021 and the reports of the Board of Directors and Auditors thereon.
- 2. Fixation of Remuneration of M/s. V. K. Thapar & Company, Chartered Accountants as Statutory Auditor of the Company for financial year 2021-22

To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Section 142 of the Companies Act, 2013 and other applicable provisions of the Companies Act, 2013 read with the rules made thereunder the consent of the Shareholders be and is hereby accorded to authorize Mr. Shivraj Anand and Mr. Uday Raj Anand, Directors of the Company to discuss and decide the remuneration M/s. V. K. Thapar & Company, Chartered Accountants (Firm Registration No. 1181N), Statutory Auditors of the Company for the financial year 2021-22."

By and on behalf of the Board LEEDS Life Sciences Private Limited

Uday Raj Anand Director DIN: 06432765 A-1/25, Panchsheel Enclave, Malviya Nagar, New Delhi-110017.

Place: New Delhi Date: 07.09.2021

#### **NOTES:**

- 1. A member of the Company entitled to attend and vote at the said meeting is entitled to appoint a proxy to attend and vote instead of himself and a proxy need not be member of the Company.
- 2. Corporate members intending to send their authorized representatives to attend the meeting are requested to send to the Company a certified copy of the Board resolution authorizing their representative to attend and vote on their behalf at the meeting.
- 3. Members are requested to bring their copies of Annual Report to the Meeting. In order to enable us to register your attendance at the venue of the Annual General Meeting, members are requested to please bring their folio number to enable us to provide a duly filled attendance slip for your signature and participation at the meeting.
- 4. All documents referred to in the accompanying Notice shall be open for inspection at the registered office of the Company during business hours except on holidays, up to and including the date of the Annual General Meeting of the Company.

## FORM NO. MGT-11 PROXY FORM [Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Company: Leeds Life Sciences Private Limited CIN: U24100DL2007PTC166537 Regd. Office: M-77, IInd Floor, M Block Market, Greater Kailash-II, New Delhi -110048.

Name of the Shareholders(s):_		
Registered address:		
		Client ID No.*
I / We, being the Shareholder	s(s) of	Shares of Leeds Life Sciences Private Limited,
hereby appoint		
1. Name:		
Address:		
E-mail Id:		
Signature:		, or failing him / her
2. Name:		
Address:		
E-mail Id:		
Signature:		

as my/ our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 14<sup>th</sup> Annual General Meeting of the Company, to be held on Wednesday, 29<sup>th</sup> Day of September 2021 at 01:30 P.M. at Plot No. 239, 3rd Floor, Okhla Industrial Estate Phase - 3, Okhla, New Delhi - 110020 at any adjournment thereof in respect of such resolutions as are indicated below:

**Resolution No. 1:** To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended 31<sup>st</sup> March 2021 including Auditor's Report, Balance Sheet as at 31<sup>st</sup> March 2021, Statement of Profit & Loss and Cash-Flow Statement for the year ended 31<sup>st</sup> March 2021, along with the notes to accounts and the Reports of the Board of Directors thereon.

**Resolution No. 2:** Fixation remuneration of Statutory Auditors M/s V.K. Thapar & Co., Chartered Accountant for the financial year 2021-22.

Signed this \_\_\_\_\_day of \_\_\_\_\_, 2021

Signature of Shareholder\_\_\_\_\_

Signature of Proxy holder(s)\_\_\_\_\_

Note:

- 1. This form of proxy in order to be effective should be duly completed and deposited at the registered office of the Company not less than 48 hours before the commencement of the meeting.
- 2. The proxy need not be a member of the Company.

Affix Revenue Stamps

#### LEEDS LIFE SCIENCES PRIVATE LIMITED

CIN: U24100DL2007PTC166537 **Regd. Office**: M-77, IInd Floor, M Block Market, Greater Kailash-II, New Delhi -110048 Tel: +91-70822-74012, Fax No.: +91-11-45766000 Email: <u>anil.s@parijat.in</u> <u>Website: https://leedsindia.in/</u>

### ATTENDANCE SLIP

(Please fill attendance slip and hand it over at the entrance of the meeting venue)

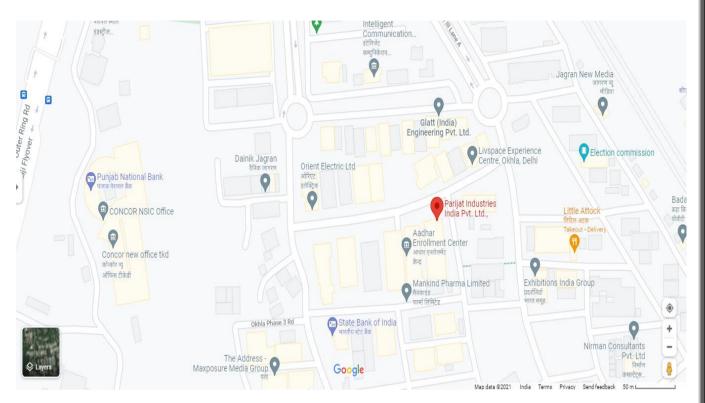
14th Annual General Meeting- 29th September 2021

Name of the Member/Pro (In Block Letters)	<i>y</i> :
Folio/Client ID	:
DP ID	:
No. of shares held	:

I hereby record my presence at the 14<sup>th</sup> Annual General Meeting of the Leeds Life Sciences Private Limited at Plot No. 239, 3rd Floor, Okhla Industrial Estate Phase - 3, Okhla, New Delhi - 110020 on Wednesday, 29<sup>th</sup> Day of September 2021 at 01:30 P.M.

(Member's /Proxy's Signature)

### **ROUTE MAP**



# Address of Venue:

Plot No. 239, 3rd Floor, Okhla Industrial Estate Phase - 3, Okhla, New Delhi - 110020